St John the Baptist RC Primary School, Dartmouth

Governors meeting Tuesday 16th July 2024

**Attendee initials Role present/apologies**

Elizabeth Hamilton EH Head teacher Present

Laura Upton LU Chair Apologies

Karen Moseley KM Vice Chair Present

Angela Simmonds AS Parent Governor Present

Natalie Jackson NJ Parent Governor Present

Angela Robinson AR Foundation Apologies

Mike Robinson MR Foundation Apologies

**Agenda item lead by/action**

**1 Welcome and opening prayer EH**

**2 Apologies and confirmation of quorum**

 **Apologies from LU, MR, AR EH/NA**

**3 Confidentiality Reminder EH**

**4 Governance procedure no new business interests or outstanding actions**

 **KM we are awaiting some outstanding reports from recent visit and courses**

**5 New Calm room for pupils, governors are showed a new calming room set up for the children to use- sensory space**

 **Declarations of interest for this meeting**

 **No declarations**

**6 Clerks update**

Please can all governors ensure that all training and information is up to date on Governor hub.

 In September we will be looking for a looking for a chair due to LU stepping down a chair will be discussed at the September meeting.

**7 School leadership/ demographic report**

School is currently at 78 Pupils in September, census is in October ideally this would like school to be at above 80 we had an intake of 10 into Reception. Considering this is a low birth year nationally this is good.

SEND is over twice National and EHCP is higher than National.

Free school meals are below national average.

Persistent absentee is now below national average. With a small school 1-2 pupils can make a big difference to attendance levels. We have 1 pupil who is severely absent (below 50%). There is a multi agency response to this. The school counsellor works with pupils especially pupil premium students where attendance is an issue.

Attendance is now 93.7% Devon is at 91.7 % but we are bottom of our trust for Primary attendance so we need to improve this.

When people take lots of holidays this impacts the attendance more. From September anyone who’s attendance drops below a particular level will become statutory to have an attendance action plan, we have been doing this for the past 12 months as the trust require it but now this is being made national to prevent Persistent absenteeism.

**8 Data**

Out of 16 children we have 63% SEND

Reading was above the national average writing was below but due to dyslexia( 2 pupils were there in reading but not maths) this is to be expected as the particular weakness is in writing and spelling.

Greater depth writing was above National.

Why is maths data lower?NJ

Two pupils scored 99 that should have been age related ( pass mark 100). Teacher assessment would show these pupils at age related.

What are the school priorities linked to this data?KM

Writing continues to be a priority. We are implementing a new Reading/writing curriculum in Sept which Jo Flower from Plymouth CAST has recommended as it is working really well in other CAST schools.

We are going to be working with the Maths Hub in Sept. This will involve staff training and quality school visits linked to this. Ms Macey is leading with this.

**9 RE & Catholic** l**ife**

KM discussed recent training course attended Pilgrims of hope and the introduction of the new curriculum to be introduced

New curriculum being introduced and will be rolled out to year 4 red class 2 and class 3 and year 1 red class 1 and this will be rolled out over several years. Staff are attending training webinars linked to this.

New chaplains have taken up the roles and they are very enthusiastic.

**10 Health and Safety**

 AS to update Health and Safety training. In school issues reported on OSHENS system which is included on Head teacher report termly.

**11 Safeguarding**

Summary of Safeguarding concerns received. We have nobody currently on a child protection or child in need plans. We have had no suspensions for 23-24.

What has helped lower the suspension rate?

The Trauma Informed training has really helped. Governors looked around the new sensory room which staff have worked hard to create. Children with high sensory needs use this space and we are hoping that every child will have access to it. During Forest school times for example when the weather is very bad, this space could be used.

**12 Cast policy/ Medication Policy**

 Governors made aware of the new policy.

**13. Any other Business**

Governor meeting for the next academic year

10th September 24 to set up committees

17th December 24

10th Febuary25

1st April 25

26th May 25

15th July 25

Meeting closed at 14.45