**St John the Baptist Roman Catholic Primary School, Dartmouth**

**Local Governing Body**

**Monday 21/05/2024, 1:30pm**

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| **Attendee** | **Initials** | **Role** | **Time joined / left if not present for full meeting** |
| Elizabeth Hamilton | EH | Head Teacher | 1.30pm |
| Laura Upton | LU | Chair |  |
| Karen Moseley | KM | Vice Chair | 1.30pm |
| Angela Simmonds | AS | Parent Governor | 1.30pm |
| Natalie Jackson | NJ | Staff | 1.30pm |
| Angela Robinson | AJ | Foundation | 1.30pm |
| Mike Robinson | MJ | Foundation | 1.30pm |

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| **In attendance** | **Initials** | **Role** |
| Nicola Ashton  | NA | Apologies sent |
| Laura Upton  |  | Apologies sent |

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| **Minutes to** |
| Attendees |  |
| Apologies |  |
|  Plymouth CAST |  |
| Helen Bridges, St John’s Admin |  |

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| **Agenda Item** | **Topic** | **Lead by / Action** |
| **1****1.1** | **Welcome and Prayer** .**Opening prayer**EH lead prayer. |  |
| **2** | **Apologies and Confirmation of Quorum** | NA to upload on to Governor Hub. |
| **3****4****5****6****7****8****9****10** | **Confidentiality Reminder****Procedure and need for confidentiality**Governors were advised that if for any reason, a named pupil or member of staff needed to be discussed, that it would be done so by required essential LGB members only and the minutes recorded separately as ‘Part Two’. Part Two minutes are then:* Filed separately, they are not recorded in published minutes.
* Filed in a sealed, signed envelope.
* Locked in a secure cabinet.

**Governance procedures**Declaration of Interest(for this meeting) None declared Approve minutes from last meetingSummary from outstanding actionsOutstanding Governor reports.GDPR training for Governors date to be confirmed School leadership LH presented HT report and took any questions from Governors.What is impacting on the change in pupil numbers from Sept 24?Large cohort leaving(16) and 10 out of 12 pupils coming in Sept. Doing fairly well as local schools down on pupil numbers from Sept and DFE reporting 13% drop nationally. 7 pupils leaving in the next few weeks- all moves out of area. One family of four moving back to Plymouth because of cost of housing in Dartmouth. Family of 2 moving out of area to Kingsbridge. 1 family moving back to Poland. Had 2 new in year admissions apply for places in the last week which is positive. The school has a good reputation locally and events like the Dartmouth Music Festival help raise the profile of the school in the community. Why is the attendance below Devon and national averages?Attendance – we have 2 pupils who have particularly lower attendance and as a small school this has a huge impact. Both have significant SEND needs and have seen the Ed Psych this year and there is a multi agency response in place. If we take these two pupils out of the attendance data then our data is inline with Devon/National averages.Curriculum and Standards AS reported on her visit to school on School Improvement area- Oracy and the significance of Oracy strategies throughout the curriculum to close the gap for SEND/pupil premium pupils. RE and Catholic LifeKM reported on visit where she looked at Pupils books in KS1 and KS2. Challenges are around delivering the new curriculum in some year groups (EYFS and Year 3 presently) and developing this in mixed aged classes of up to 3 year groups in one class. This is a huge challenge for the future.Are there any resource implications for the new curriculum?Yes the school will need to purchase complete sets of Bibles in the future as all Year groups will be delivering the curriculum from original scripture.Has any moderation happened across schools?We will be taking work to the RE leaders day and moderating work.Curriculum and StandardsAS delivered report on PE and Sport’s Premium Strategy. School still buys in external coaches and a range of sports have been covered. This term it is Tennis. The school runs Forest schools and a number of Sport’s Club.What clubs have been delivered this year and are they well attended?Stretch Club to Multi skills. Saints South West also run a club which has changed each term to offer a range of Sports. There is a lunchtime active club and Football runs most days (different classes and also Girls’ football).Laura sent in a report on the SENDCO visit where she looked at the SEND self evaluation.Safeguarding visit- Natalie fed back from her visit. She talked extensively about internet safety with pupils and discussed future challenges. Talked about challenges with AI. What is the school doing to improve security around internet safety?Plymouth CAST are looking to insert ‘Securely’ which would provide Safeguarding reports on any breeches to security.NJ to focus upon Pupil Welfare and Pupil Voice in next visit.What has been the impact of the Behaviour Policy?We have done a lot of training on the TIS approach and it has had a significant impact on how all staff approach behaviour/additional needs/mental health needs.**Health Safety and data protection** CAST annual data protection report shared and discussed. | ALLALL |
| **11 and 12** | **CAST policies and School level policies** **Policy for the Management of Outdoor Education, Visits and Off-Site Activities – Devon Policy** **CAST- Attendance Policy**  |  |

Date and Time of Next meeting

at 1.30PM ON 16/07/24