**St John the Baptist Roman Catholic Primary School, Dartmouth**

**Local Governing Body**

**Tuesday 17th December , 1:30pm**

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| **Attendee** | **Initials** | **Role** |
| Elizabeth Hamilton | EH | Head Teacher |
| Natalie Jackson | NJ | Chair |
| Karen Moseley | KM | Vice Chair/Foundation |
| Angela Simmonds | AS | Community Governor |
| Angela Robinson | AJ | Foundation |
| Mike Robinson | MJ | Foundation |

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| **In attendance** | **Initials** | **Role** |
| Mike Robinson | MJ | Apologies sent |
| Angela Robinson | AR | Apologies sent |
| Natalie Jackson | NJ | Apologies sent |

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| **Minutes to** | |
| Attendees | X |
| Apologies | X |
| Plymouth CAST |  |
| Helen Bridges, St John’s Admin | X |

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| **Agenda Item** | **Topic** | **Lead by / Action** |
| **1**  **1.1** | **Welcome and Prayer**  .  **Opening prayer**  EH lead prayer. |  |
| **2** | **Apologies and Confirmation of Quorum** | NA to upload on to Governor Hub. |
| **3**  **4**  **5**  **6**  **7**  **8**  **9**  **10** | **Confidentiality Reminder**  **Procedure and need for confidentiality**  Governors were advised that if for any reason, a named pupil or member of staff needed to be discussed, that it would be done so by required essential LGB members only and the minutes recorded separately as ‘Part Two’. Part Two minutes are then:   * Filed separately, they are not recorded in published minutes. * Filed in a sealed, signed envelope. * Locked in a secure cabinet.   **Governance procedures**  Declaration of Interest(for this meeting) None declared  Approve minutes from last meeting  Summary from outstanding actions  Outstanding Governor reports.  GDPR and Safeguarding training for Governors date to be confirmed  School leadership  LH presented HT report and took any questions from Governors.  Main areas of improvement- maths working with maths hub.  Oracy  Attendance  New reading and writing curriculum being implemented this year  What measures are being introduced to improve attendance. Are there any particular groups that are causing concern?  Attendance – we have 1 pupil who have particularly lower attendance and as a small school this has a huge impact. There are significant SEND needs and have seen the Ed Psych this year and there is a multi agency response in place. This pupils attendance has improved dramatically.  Curriculum and Standards  AS reported on her visit to school on School Improvement area- Oracy and the significance of Oracy strategies throughout the curriculum to close the gap for SEND/pupil premium pupils. Work with the maths Hub involves 2 teachers going out on training and a Maths Adviser visiting termly.  RE and Catholic Life  KM reported on visit where she looked at Pupils books in KS1 and KS2.  Challenges are around delivering the new curriculum in some year groups (EYFS and Year 3 presently) and developing this in mixed aged classes of up to 3 year groups in one class. This is a huge challenge for the future.  Are there any resource implications for the new curriculum?  New bibles have been purchased. We are targeting more able in RE, Supporting SEND pupils and focusing on marking and assessment. Staff are delivering half termly training on delivery of the new curriculum to their year groups.  Statutory grants  Discussed o PE and Sport’s Premium Strategy. School still buys in external coaches and a range of sports have been covered.. The school runs Forest schools and a number of Sport’s Club from this funding. Active play times are in place.  What clubs have been delivered this year and are they well attended?  Stretch Club to Multi skills. Saints South West also run a club which has changed each term to offer a range of Sports. There is a lunchtime active club and Football runs most days (different classes and also Girls’ football) although this tends to be when the weather is a bit better.  Discussed the Music Plan.  SEND information report discussed.  Safeguarding  Safeguarding visit  What has been the impact of the Behaviour Policy?  We have done a lot of training on the TIS approach and it has had a significant impact on how all staff approach behaviour/additional needs/mental health needs. LH is doing an Advanced Diploma on working alongside parents.  Statutory returns have been completed to CAST and LA.  LH is assisting the Trust with 2 Safeguarding reviews in 2 Plymouth Schools.  **Health Safety and data protection**  Oshens reports discussed. | ALL  ALL |
| **11 and 12** | **CAST policies and School level policies**  **Behaviour Policy**  **Charging and Remission**  **Outdoor visits Policy** |  |

Date and Time of Next meeting

at 1.30PM on 10/02/25

Safeguarding training 12.30 on 10/02/25